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DIRECTOR

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1. IN STATION REVIEW OF NEW PERSONNEL ARRIVING FOR DUTY, SUBJECT AROSE OF TRAINING AND INDOCTRINATION AT HEADQUARTERS PRIOR DEPLOYMENT TO FIELD. IT WAS FELT THAT NOW WOULD BE APPROPRIATE TIME, FOR STATION TO EXPRESS VIEWS BASED ON ITS EXPERIENCE TO DATE. THESE RECOMMENDATIONS ARE PARTICULARLY POINTED TOWARD TRAINING OF CONTRACT EMPLOYEES IN [REDACTED] AND [REDACTED] CATEGORIES WHO HAVE HAD LITTLE OR NO PREVIOUS AGENCY EXPERIENCE PRIOR ARRIVAL AT STATION.

2. WE SEE PROBLEM AS BREAKING DOWN INTO THREE CATEGORIES:

A. LANGUAGE TRAINING: HEADQUARTERS WOULD CONSIDER SETTING UP INTENSIVE, FULL TIME, ABOUT TWO MONTHS' COURSE IN VIETNAMESE FOR ALL OPERATIONS OFFICER CANDIDATES. WE RECOGNIZE THIS WILL PROVIDE NO MORE THAN BASIC UNDERSTANDING BUT OFFICERS CONCERNED WILL AT LEAST HAVE FOUNDATION ON WHICH TO BUILD SIMILAR BASIC COURSE IN FRENCH SHOULD BE OFFERED AS ALTERNATIVE OR IN ADDITION TO VIETNAMESE. WISH EMPHASIZE THAT FOREGOING DOES NOT SATISFY STATION NEEDS FOR FULLY QUALIFIED VIETNAMESE OR FRENCH SPEAKERS, PARTICULARLY

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VIETNAMESE.

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B. INTELLIGENCE REPORTING: ONE OF KEY REQUIREMENTS
FACING STATION'S PROVINCIAL REPS IS RECOGNITION OF USEFUL INTEL
AND PROPER REPORTING OF IT. WE ARE SETTING UP SHORT COURSE HERE
FOR OPS OFFICERS, BUT THIS IS STOPGAP MEASURE. WE PROPOSE THAT
HEADQUARTERS PROVIDE CANDIDATES WITH SHORT INTENSIVE COURSE IN
REPORTS WRITING, BOTH THEORY AND PRACTICE. PARTICULAR EMPHASIS
SHOULD BE GIVEN TO SOURCING, NEED FOR DETAIL,
AND FORMAT.

C. AMPLIFICATION OF EXISTING INSTRUCTION: FOLLOWING ARE
RECOMMENDATIONS TO INCREASE UTILITY OF INSTRUCTION NOW BEING GIVEN:

(1) VIETNAM INDOCTRINATION COURSE: MORE EMPHASIS
AND DETAIL ON SUCH ITEMS AS PROBLEMS OF THE GOVERNMENT - BUDDHISTS,
VNQDD, ALMOST AUTONOMOUS POSITION OF MILITARY CORPS COMMANDERS AND
RELATIONSHIP OF THESE CORPS COMMANDERS AND THEIR SUBORDINATE
DIVISION COMMANDERS TO CIVIL SECTOR; STRUCTURE OF PRESENT GOVERNMENT
AND ORGANIZATION OF IT IN COUNTRYSIDE; AND LIKE.

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[REDACTED]

MUCH MATERIAL ON THIS SUBJECT IS AT HEADQUARTERS AND NEWLY RETURNED OFFICERS CAN EXPAND ON THIS. GIVE VIEW OF ACTUAL PROBLEMS ENCOUNTERED.

(5) INTRODUCTION TO TRAINING TECHNIQUES AND METHODS. AS FIELD ADVISORS, OUR OFFICERS DO MUCH IN THIS FUNCTION. SHOULD COVER EFFECTIVE PRESENTATION, PREPARATION OF TRAINING PLANS AND SCHEDULES, USE OF PRACTICAL EXERCISES AND OTHER AIDS, E.G., VISUAL, ETC. AGAIN NOTHING EXOTIC, JUST SOLID FUNDAMENTALS.

(6) SHORT PRESENTATION ON USE OF INTERPRETERS. GOOD PRACTICES AND THOSE TO BE AVOIDED. SELECTION OF INTERPRETERS AND THEIR TRAINING.

3. ABOVE ALL, TRAINING SHOULD INCLUDE ACTUAL PROBLEM SOLVING, NOT MERELY PASSIVE LISTENING, AND WE WOULD LIKE TO RECEIVE ASSESSMENT OF STUDENTS' ABILITIES AS MANIFESTED IN PROBLEM-SOLVING EXERCISES.

4. REALIZE FOREGOING IS LARGE ORDER, BUT STRONGLY URGE THAT SERIOUS CONSIDERATION BE GIVEN TO INCLUSION, INSOFAR AS

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PRACTICAL, OF THESE SUBJECTS IN TRAINING FOR OPERATIONS OFFICERS
BEING ASSIGNED THIS STATION IN FUTURE.

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